



*Delaware Health
And Social Services*

DIVISION OF MANAGEMENT SERVICES

PROCUREMENT

DATE: December 28, 2012

HSS 12 044

DELAWARE PEER SUPPORT SERVICES

FOR

DIVISION SUBSTANCE ABUSE AND MENTAL HEALTH

Date Due: JANUARY 25, 2013
11:00AM

ADDENDUM # 1

Please Note:

THE ATTACHED SHEETS HEREBY BECOME A PART
OF THE ABOVE MENTIONED BID. Pre-bid meeting
Additional questions and answers.

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REQUEST FOR PROPOSAL NO. HSS-12-044
Delaware Peer Support Services
Pre-Bid Meeting Questions and Answers

Q1. This question is regarding the scope. Do you have any sense at this point of the number of individuals you would want available?

A: This will be negotiated with the successful vendor based on the individual agency's existing infrastructure and needs for expansion as the project develops.

Q2. Is the Rick Van Story Center a direct care provider?

A: Rick Van Story Center itself is not a direct care provider; however, the current structure of utilizing a third party as a financial agent would not be allowable as the third party is a direct care provider and the resulting contract would be with that organization and not Rick Van Story Center. If selected, negotiations will include other options available.

Q3. You indicated that sub-contractors are not permitted in this contract. Does this include "sub-contracting" for the training of the Peer Support Specialist if the organization that is awarded the contract does not have a training curriculum?

A: Training for Peer Support Specialist will be developed in coordination with DSAMH and will not be paid by the awarded vendor.

Q4. Question for page 7 Paragraph titled Independent contractors
"It may be at the DHSS' discretion as to the location of work for the contractual support personnel during the contract period"

Will the State supply office space including downstate or does the contractor supply office space?

A: The contractor supplies office staff for its organizational needs. Peer staff will be placed at other locations based on specific assignments.

Q5. Per Delaware Code Title 30 Chapter 23 Section 2301 p, non-profit organizations are exempt from the business license requirement. Is it still necessary to obtain a business license if the bidding agent is a nonprofit under 501 of the Internal Revenue Code of 1986?

A: Vendors are required to contact the Delaware Division of Revenue for specific exemptions. This is not under DSAMH's area of expertise.